

Foot Healthcare Associates, P.C.

HIPAA Training Competency Checklist

- _____ What is HIPAA and how does it apply to this office?
- _____ Who is FHA's Privacy & Compliance officer and explanation of role.
- _____ Explanation of policies and forms:
 - _____ Notice of Privacy Practices (NPP)
 - _____ Authorization for release of protected health information (PHI)(3rd party)
 - _____ Minimum Necessary Rule
 - _____ Right to Confidential Communications
 - _____ Patient amendment of the medical record
 - _____ Patient access to the medical record
 - _____ Required uses and disclosures of PHI (breach):
 - _____ Accounting of disclosures
 - _____ Incidental uses and disclosures
 - _____ Patient privacy complaint
 - _____ Explanation of minimum necessary standard
 - _____ Information Blocking regulations
 - _____ HiTech requirements
 - _____ Business Associate Agreements
 - _____ **Personal/Individual Employee Repercussions for violations**

